**Guidelines for CIPS Fellow Nominee** **Description**

*Nominees will considered for the development or contributions they have made to the advancement of the ICT profession, computer technology, the ICT sector or the adoption of ICT.*

The information should cover:

* In what role or area has the nominee excelled
* How has the nominee demonstrated a contribution worthy of recognition
* How has the nominee’s contribution impacted the field of information and communications technology (ICT) (computer technology) or ICT/computer technology management
* Over what period has the nominee made major contribution(s)
* Has the nominee’s contribution been recognized elsewhere (other organizations, media, other awards)
* What makes this person’s contribution a distinguished contribution

Information should include:

* Professional or academic role of the nominee (position level and number of years in the position(s))
* Leadership position within the profession (e.g. positions within CIPS organization and other ICT related organizations)
* Years of continuous membership in CIPS --- as I.S.P. holder or other. Can also include years of continuous membership in other ICT related organizations and type of membership (professional or otherwise, e.g. P.Eng, CBAP)
* Degree(s) held in ICT as well as certificates earned in ICT – can include vendor certificates
* Verified and refereed paper(s)
* Published book on ICT
* Acquisition of a significant competitive grant (in which the nominee has had a major influence).
* New professional development seminars (length of which was a day or more) developed, organized or presented
* Verified paper on ICT/computer technology presented at a professional seminar or conference
* Contribution to a book on ICT/computer technology or ICT/computer technology management
* Major contribution(s) to new ICT/computer technology or the application of such
* Being directly responsible for a major and successful ICT/computer technology project which impacts the general community OR areas outside the nominees immediate working environment
* Outstanding contribution(s) by nominee to the promotion of ICT/computer technology in the community
* Outstanding contributions by nominee to the adoption of ICT/computer technology in the community