

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (a) There are four classes of membership. Fellow, Regular, Student and Associate. Each Member of the Society belongs to one of these classes, as described below in (b), (c), (d) and (e) respectively. In addition, the Society may grant any or all of the following privileges: Certified, Honourary, Member-at-Large , Retired and Candidate as described below in (f), (g), (h), (i) and (j) respectively.	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (a) There are four classes of membership: Fellow, Regular, Student and Associate. Each Member of the Society belongs to one of these classes, as described below in (b), (c), (d) and (e) respectively. In addition, the Society may grant any or all of the following privileges: Certified, Honourary, Retired and Candidate as described below in (f), (g), (h) and (i) respectively.	Remove Member at Large privilege Motion 6
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (b) Fellow: This class shall be open to those who have been recognized by their peers as having contributed significantly to the IT profession in Canada or elsewhere. Each Fellow Member shall have the right to vote and hold elective office, and each shall have the same rights and obligations, except as provided under (c), (d) and (e).	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (b) Fellow: This class shall be open to those who have been recognized by their peers as having contributed significantly to the IT information technology and or the profession in Canada or elsewhere. Each Fellow Member shall have the right to vote and hold elective office, subject to the qualifications for that office and each shall have the same rights and obligations, except as provided under (c), (d) and (e).	Change right to hold office Motion 7 Clarification Motion 1
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (c) Regular: This class shall be open to those engaged or interested in the practice, administration, teaching or study of information processing. Each Regular Member shall have the right to vote and	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (c) Regular: This class shall be open to those engaged or interested in the practice, administration, teaching or study of information processing. Each Regular Member shall have the right to vote and	Change right to hold office Motion 7

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hold elective office, and each shall have the same rights and obligations, except as provided under (b), (d) and (e).	hold elective office, subject to the qualifications for that office and each shall have the same rights and obligations, except as provided under (b), (d) and (e).	
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (d) Student: This class shall be open to any student registered full-time in a recognized educational institution, as recognized from time to time by the National Board . No Student Member shall have the right to vote or hold elective office, and each Student Member shall have the same rights and obligations, except as provided under (b), (c), (e), (f), (g), (h), (i) and (j).	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (d) Student: This class shall be open to any student registered full-time in a recognized educational institution, as recognized from time to time by the CCITP . No Student Member shall have the right to vote or hold elective office, and each Student Member shall have the same rights and obligations, except as provided under (b), (c), (e), (f), (g), (h) and (i).	Change to title Motion 8
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (e) Associate: This class shall be open to Members in good standing of a professional technology association that has a current affiliate agreement with the Society. No associate Member shall have the right to vote, hold elective office or to receive the benefits of Regular Members. Associate Members will be considered to be members-at-large without the right to join a section.	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (e) Associate: This class shall be open to Members in good standing of a professional technology association that has a current affiliate agreement with the Society. No Associate Member shall have the right to vote, hold elective office or to receive the benefits of Regular Members.	Change to remove reference to section Motion 6
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (f) Certified: This privilege shall be open to each Member who meets the requirements	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (f) Certified: This privilege shall be open to each Member who meets the requirements	Change to make Certification more open and show authority for certification Motion 5 Change to title Motion 8

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for the I.S.P. designation. Certifications and re-certification requirements are established from time to time by the National Board.	for Certification. Certification and Re-certification requirements are established from time to time by the CCITP in consultation with the Provincial Societies.	
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (g) Honourary: This privilege shall be open to any Fellow or Regular Member who has made an outstanding contribution to information processing in Canada. A Member must be nominated and the National Board must approve the nominee by unanimous resolution. Honourary Members shall have their annual membership dues permanently waived.	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (g) Honourary: This privilege shall be open to any Fellow or Regular Member who has made an outstanding contribution to information processing in Canada. Honourary Members shall have their annual membership dues permanently waived.	Move process to clause 2 (f) Motion 1
 BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (h) Member-at-Large: This privilege shall be open to each Fellow, Regular or Student Member who does not live in or near a city where there is a Section; Members are normally expected to be Members of a proximate Section. All Members-at-Large have the right to join a Section, at which time they automatically lose this privilege. 		Delete this section – no longer required Motion 6
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (i) Retired: This privilege shall be open only to Fellow and Regular Members who have retired and have been Members of the Society for at least ten years, five years of which have been continuous prior to the	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (h) Retired: This privilege shall be open only to Fellow and Regular Members who have retired and have been Members of the Society for at least ten years, five years of which have been continuous prior to the	Wording clarification Motion 1

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date of retirement. Retired Members may retain this privilege only so long as they are not remunerated for any information-processing-related work. Retired Members, if Certified, need not meet the requirements for Re-certification. However, Certified Members who come out of retirement automatically lose their Certified privilege; they may re-apply for Certification provided they meet requirements in effect at the time of re-application.	date of retirement. Retired Members may retain this privilege only so long as they are not remunerated for any information-processing-related work. Retired Members, if Certified, need not meet the requirements for Re-certification. However, Certified Members who come out of retirement automatically lose their Certified privilege; to be Certified they must re-apply for Certification under the requirements in effect at the time of re-application.	
BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (j) Candidate Membership: This privilege shall be open to Members in good standing who are pursuing certification but have not yet completed the experience requirements. To be eligible, Members need to have met the certification education eligibility criteria. Candidate Members must show confirmation of intent on an annual basis	BY-LAW NO. 1 Membership - Classes, Rights, Privileges, and Obligations (i) Candidate Membership: This privilege shall be open to Members in good standing who are pursuing Certification but have not yet completed the experience requirements. To be eligible, Members need to have met the certification education eligibility criteria. Candidate Members must show confirmation of intent to pursue Certification on an annual basis.	Wording clarification Motion 1
BY-LAW NO. 2 Membership - Election and Resignation (a) Any regular member may be nominated by a Fellow to be considered for election by the Fellowship Electoral Committee as a Fellow. The Fellowship Electoral Committee will be comprised of Fellows.	BY-LAW NO. 2 Membership - Election and Resignation (a) Any Regular Candidates for Fellow Membership may be nominated by a Regular or Fellow Member to be considered for election by the Fellowship Electoral Committee as a Fellow Member . The Fellowship Electoral Committee will be comprised of Fellow Members .	Standardization of reference to Member classes Clarification Motion 1
BY-LAW NO. 2	BY-LAW NO. 2	Change to automatic membership of Provincial

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<p>Membership - Election and Resignation</p> <p>(b) Any person may apply to become a Regular Member of the Society. If the applicant lives within the area of a Local Section, they will automatically become a Regular Member of that Local Section. If the applicant has applied for and been granted the certified Member privilege, they will be notified of their Provincial society/association. All new Members shall be apprised of their electoral region</p>	<p>Membership - Election and Resignation</p> <p>(b) Any person may apply to become a Regular Member of the Society through the Provincial Society for the province in which the applicant resides or works. The Member will belong to the appropriate class with rights and privileges in that Provincial Society according to the rules of that Provincial Society. Applicants not currently resident or working in Canada will select a Provincial Society for membership.</p>	<p>Society Motion 6</p>
<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(c) Any Fellow, Regular or Associate Member may apply to become a Certified Member by written (electronic or mail) application to the National Board or Provincial Society. Upon meeting the requirements for certification, established by the National Board, the Member shall be certified. Associate Members must maintain their membership in an affiliate organization or apply to become Regular Members to maintain their I.S.P. designation</p>	<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(c) Any Fellow, Regular or Associate Member may apply to become a Certified Member by written (electronic or mail) application to their Provincial Society. Upon meeting the requirements for Certification, the Member shall be certified. Associate Members must maintain their membership in an affiliate organization or apply to become Regular Members to maintain their Certification.</p>	<p>Change so that Provincial Society grants Certified privilege Motion 5 Standardization of reference to Certified Member classes Motion 5</p>
<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(d) Any full-time student may apply to become a Student Member of the Society by written (electronic or mail) application. This application shall be supported by the recommendation of one Regular Member and by a representative of the applicant's educational institution. If the applicant lives within the area of a Section, he will</p>	<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(d) Any full-time student may apply to become a Student Member of the Society by written (electronic or mail) application. This application shall be supported by the recommendation of one Regular Member and by a representative of the applicant's educational institution. All new Student Members will become a Student Member of</p>	<p>Change for Provincial Society membership Motion 6</p>

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automatically become a Student Member of that Section. All new Student Members shall be apprised of their local Section (if any), and may receive a copy of the current Constitution and By-Laws of the Society.	the Provincial Society for the Province in which they reside or the Province in which their educational institution operates.	
BY-LAW NO. 2 Membership - Election and Resignation (e) Any Member of a professional technology association that the Society has a current affiliate agreement with may apply to become an Associate Member by written (electronic or mail) application. All Associate Members may receive a copy of the current Constitution and By-Laws of the Society.	BY-LAW NO. 2 Membership - Election and Resignation (e) Any member of a professional technology association that the Society has a current affiliate agreement with may apply to become an Associate Member by written (electronic or mail) application. All Associate Members may receive a copy of the current Constitution and By-Laws of the Society.	No change
BY-LAW NO. 2 Membership - Election and Resignation (f) Submission of candidates for Honorary Member privilege may be made by any Fellow or Regular Member in good standing and all such submissions shall require the approval of the National Board.	BY-LAW NO. 2 Membership - Election and Resignation (f) Submission of candidates for Honorary Member privilege may be made by any Fellow or Regular Member in good standing and all such submissions shall require the unanimous approval of the CCITP.	Change to title Motion 8 include unanimous approval Motion 1
BY-LAW NO. 2 Membership - Election and Resignation (g) Members may resign by submitting a written (electronic or mail) resignation to the National Office. A Member who resigns shall not be entitled to any refund or to hold the I.S.P. designation.	BY-LAW NO. 2 Membership - Election and Resignation (g) Members may resign by submitting a written (electronic or mail) resignation to the National Office. A Member who resigns shall not be entitled to any refund or further Certified Member privileges.	Standardization of reference to Certified Member privileges – Motion 5
BY-LAW NO. 2	BY-LAW NO. 2	Change to title Motion 8

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<p>Membership - Election and Resignation</p> <p>(h) Any Member may be dropped from the roll of membership for just and sufficient cause by a two-thirds majority vote of the National Board. However, before such recommendations are put to a vote of the National Board, the Member must be notified by letter of the contemplated action and must be given adequate opportunity to make representation in person, in writing, or through an authorized representative, to the National Board.</p>	<p>Membership - Election and Resignation</p> <p>(h) Any Member may be dropped from the roll of membership for just and sufficient cause by a two-thirds majority vote of the CCITP. However, before such recommendations are put to a vote of the CCITP, the Member must be notified by letter of the contemplated action and must be given adequate opportunity to make representation in person, in writing, or through an authorized representative, to the CCITP.</p>	
<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(i) Any Fellow or Regular Member, may apply for the Retired Member privilege by written (electronic or mail) application. A Retired Member who returns to full-time employment will cease to be eligible for this privilege and will revert to being a Regular Member, with such time spent as a Regular Member counting toward that membership privilege when applying again for the privilege.</p>	<p>BY-LAW NO. 2</p> <p>Membership - Election and Resignation</p> <p>(i) Any Fellow or Regular Member, may apply for the Retired Member privilege by written (electronic or mail) application. A Retired Member who returns to full-time employment will cease to be eligible for this privilege and will revert to being a Fellow or Regular Member, with such time spent as a Fellow or Regular Member counting toward that Retired Member privilege when applying again for the privilege.</p>	<p>Addition of the Fellow Class – overlooked previously Motion 1</p>
<p>BY-LAW NO. 3 Membership - Dues</p> <p>(a) Each Provincial society/association, Local Section, SIG, and Other Governing Bodies shall establish its dues and shall communicate them to the National Office. The National Board shall also establish the annual membership dues to be paid by each class of Member to support National programs and activities and admission fees</p>	<p>BY-LAW NO. 3 Membership - National Funding</p> <p>(a) Financial commitment is required from each of the Provincial Societies to provide full funding of the National Standards, Accreditation Process and other services provided by the National Society to maintain the advancement of IT professionalism across Canada.</p>	<p>Recognizes the Provincial Societies as the source of National Funding Motion 7</p>

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if any.		
BY-LAW NO. 3 Membership - Dues (b) The dues of a Member shall be payable upon application and annually thereafter upon receipt of an invoice.	BY-LAW NO. 3 Membership - National Funding (b) This financial commitment will be outlined in contractual agreements, which may be made from time-to-time, between the Boards of the Provincial Societies and the CCITP and will detail how the commitment is to be apportioned across the membership of each Provincial Society.	Recognizes the Provincial Societies as the source of National Funding for Professionalism programs Motion 7
BY-LAW NO. 3 Membership - Dues (c) A Member who fails to pay annual dues within a period to be established by the National Board shall cease to be a Member, thereby relinquishing all privileges of membership and shall be so notified by the National Office in accordance with regulations as established by the National Board.	BY-LAW NO. 3 Membership - National Funding (c) Any further optional financial commitments to support any other services, not seen as mandatory to the aims and goals of the society, such as membership administration, marketing, event management etc. could also be placed in this contractual agreement but would be separately itemised and may be apportioned by the agreement across a different demographic population of members.	Recognizes the Provincial Societies as the source of National Funding for other programs Motion 7
BY-LAW NO. 4 Board of Directors – Composition (a) The National Board of Directors shall consist of the: <ul style="list-style-type: none"> • President • Vice President • Immediate Past President • Directors-At-Large (4) • Regional Directors (13) • Chief staff officer (ex-officio) Ex-officio Members shall not be entitled to cast a vote at National	BY-LAW NO. 4 Canadian Council of Information Technology Professionals (CCITP) – Composition (a) The Council of Directors shall consist of the: <ul style="list-style-type: none"> • Chair • National Directors (1 from each Province) • National Directors (2 selected by the CCITP) • Chief Staff Officer (ex-officio) 	Change to CCITP, President to Chair Remove Vice President and Past President Change numbers of CCITP members Allow staff members to participate in CCITP Motion 7 Change to title Motion 8

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<p>Board meetings.</p>	<ul style="list-style-type: none"> Other Officers of the Society as chosen by the Chair in consultation with the CCITP (ex officio) <p>Ex-officio Members shall not be entitled to cast a vote at CCITP meetings.</p>	
<p>BY-LAW NO. 4 Board of Directors – Composition (b) The Regional Directors shall be responsible for representing the Members in their electoral region in discussion and resolutions at the National Board, and for representing the National Board in their electoral region. Membership of an electoral region will be determined by a member's mailing address. Each Regional Director must be a Member of the electoral region he represents. The electoral regions are as follows:</p> <ol style="list-style-type: none"> Pacific, comprising British Columbia and Yukon Territory (two Directors); Alberta, Northwest Territories and Nunavut (two Directors); Saskatchewan; Manitoba; Western Ontario, comprising those parts of Ontario west and north of those described in (vi) and (vii); Toronto, comprising Metro Toronto, the Regional Municipality of York, and the counties of Peel, Durham and Victoria (two Directors); Eastern Ontario, comprising the 	<p>BY-LAW NO. 4 CCITP – Composition (b) Each Provincial Society will select a National Director from its membership. This National Director shall be responsible for representing their Provincial Society in discussion and resolutions at the CCITP, and for representing the CCITP in their Provincial Society.</p> <p>Members in the Yukon Territory will be represented by CIPS British Columbia. Members in the Northwest Territories will be represented by CIPS Alberta. Members in Nunavut will be represented by CIPS Newfoundland and Labrador.</p>	<p>Change areas represented by Directors Motion 7 Change process for selection Motion 7 Change to title Motion 8</p>

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<p>counties of Northumberland and Peterborough, the districts of Haliburton and Nipissing, and all parts of Ontario east of these;</p> <p>viii. Quebec (two Directors);</p> <p>ix. Atlantic, comprising New Brunswick, Prince Edward Island, Nova Scotia, and Newfoundland and Labrador.</p>		
	<p>BY-LAW NO. 4 CCITP – Composition (c) The CCITP will select two (2) National Directors.</p>	<p>New clause CCITP selected National Directors Motion 7 Change to title Motion 8</p>
<p>BY-LAW NO. 4 Board of Directors – Composition (c) The election and tenure of all Members of the National Board shall be in accordance with By-Law No. 5</p>	<p>BY-LAW NO. 4 CCITP – Composition (d) The selection and tenure of all Members of the CCITP shall be in accordance with By-Law No. 5</p>	<p>Change to title Motion 8</p>
<p>BY-LAW NO. 4 Board of Directors – Composition (d) All Members of the National Board must be Regular Members of the Society.</p>	<p>BY-LAW NO. 4 CCITP – Composition (e) All members of the CCITP must be Fellow or Regular Members of the Society.</p>	<p>Change to title Motion 8 Include Fellow – oversight from previous changes Motion 1</p>
	<p>BY-LAW NO. 4 CCITP – Composition (f) In the event that a National Director is unable to participate in a meeting, a proxy with the full rights of that National Director may be granted by the appropriate Provincial Society to a suitably qualified Member who is able to participate. The proxy may be granted to another CCITP member, with the proviso that no one</p>	<p>New clause Allow proxies for CCITP members Motion 7 Title Motion 8</p>

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	CCITP member or proxy holder may hold more than two votes.	
BY-LAW NO. 5 Election and Tenure of the National Board (a) The National Board shall appoint a Member of the Board to fill the position of Vice-President. In accepting their appointment as Vice-President, the Member of the Board will resign the Director position. The Vice-President shall hold office until the close of the Next Annual General Meeting and then automatically becomes President.	BY-LAW NO. 5 Election and Tenure of the CCITP (a) The CCITP shall appoint a member of the CCITP to fill the position of Chair-elect. The Chair-elect will become Chair at the close of the next Annual General Meeting. In accepting their appointment as Chair-elect, the member of the CCITP will resign their National Director position effective at the close of that Annual General Meeting.	Changed to allow the CCITP to select the next Chair Motion 7 Change to title Motion 8
BY-LAW NO. 5 Election and Tenure of the National Board (b) The President shall normally hold office for one year and automatically becomes Past President for an additional year.	BY-LAW NO. 5 Election and Tenure of the CCITP (b) The Chair shall hold office for a minimum of one year and not more than six consecutive years.	Change titles Motion 8 Remove Past president Motion 7 Change term of office Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (c) In the event of a vacancy occurring in the office of the President, the Vice-President shall assume the authority and duties of the President for the remainder of the term vacated, without affecting their term for the following year. In the event of a vacancy occurring in the office of the Vice-President, the National Board shall appoint a member of the Board to fill the position until the close of the Next Annual General Meeting, at which time the Vice President automatically becomes President.	BY-LAW NO. 5 Election and Tenure of the CCITP (c) In the event of a vacancy occurring in the office of the Chair, the CCITP shall appoint a member of the CCITP to fill the position of Chair. In accepting their appointment as Chair, the member of the CCITP will resign their National Director position effective upon assuming the office of the Chair.	Change titles Motion 8 Simplify process Motion 7
BY-LAW NO. 5 Election and Tenure of the		Delete this section – No longer required Motion 7

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<p>National Board</p> <p>(d) In the event of a vacancy occurring in the office of the Immediate Past President, the National Board may appoint a former National Board President to fill the position until the close of the Next Annual General Meeting.</p>		
<p>BY-LAW NO. 5 Election and Tenure of the National Board</p> <p>(e) In the event of a vacancy occurring among the Directors-at-Large, the National Board may appoint a replacement to hold office for the unexpired portion of the term.</p>	<p>BY-LAW NO. 5 Election and Tenure of the CCITP</p> <p>(d) In the event of a vacancy occurring among the National Directors selected by the CCITP, the CCITP may appoint a replacement to hold office for the unexpired portion of the term.</p>	<p>Change to title Motion 8 Change to description Motion 7</p>
<p>BY-LAW NO. 5 Election and Tenure of the National Board</p> <p>(f) In the event of a vacancy occurring among the Regional Director(s) of an electoral region, the Executive(s) of the Local Section(s), and Other Governing Bodies of the electoral region so involved shall appoint a replacement to hold office for the unexpired portion of the term.</p>	<p>BY-LAW NO. 5 Election and Tenure of the CCITP</p> <p>(e) In the event of a vacancy occurring among the National Directors selected by the Provincial Societies, the relevant Provincial Society shall select a replacement.</p>	<p>Change to title Motion 8 Changed to reflect Provincial appointment Motion 7</p>
<p>BY-LAW NO. 5 Election and Tenure of the National Board</p> <p>(g) The Directors-at-Large shall be elected to hold office for two years, two being elected each year.</p>	<p>BY-LAW NO. 5 Election and Tenure of the CCITP</p> <p>(f) The National Directors selected by the CCITP shall hold office for two years, one being selected each year.</p>	<p>Change to title Motion 8 Change for number of Directors at Large Motion 7</p>
<p>BY-LAW NO. 5 Election and Tenure of the National Board</p> <p>(h) The Regional Directors shall be elected to hold office for two years. Six Regional</p>	<p>BY-LAW NO. 5 Election and Tenure of the CCITP</p> <p>(g) The National Directors selected by the Provincial Societies shall hold office for a</p>	<p>Change to title Motion 8 Change to reflect Provincial selection Motion 7</p>

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Directors shall be elected in even-numbered years from the Pacific, Alberta, Western Ontario, Toronto, Quebec, and Atlantic regions. Seven Regional Directors shall be elected in odd-numbered years from the Pacific, Alberta, Saskatchewan, Manitoba, Toronto, Eastern Ontario, and Quebec regions.	term decided by their Provincial Society. This term will usually be not less than two years.	
BY-LAW NO. 5 Election and Tenure of the National Board (i) Directors may stand for re-election at the expiration of their term of office.	BY-LAW NO. 5 Election and Tenure of the CCITP (h) National Directors may stand for re-election at the expiration of their term of office.	Change to title Motion 8
BY-LAW NO. 5 Election and Tenure of the National Board (j) The President shall appoint a Nominating Committee which shall be chaired by the Immediate Past President. Any person running for office on the National Board is not eligible to serve on the Nominating Committee, and the President may appoint an alternate Member.	BY-LAW NO. 5 Election and Tenure of the CCITP (i) The Chair shall appoint a Nominating Committee. Any person running for office on the CCITP is not eligible to serve on the Nominating Committee.	Change to t titles Motion 8 Change to reflect lack of Past President
BY-LAW NO. 5 Election and Tenure of the National Board (k) The Nominating Committee shall be responsible for preparing a list of nominees for election to the National Board. This list shall contain the following names: at least three candidates for the two positions of Director-at-Large, and at least one candidate for each vacancy among the Regional Directors according to paragraph (h) of this By-Law. This list shall be accompanied by the written (electronic or mail) consent of	BY-LAW NO. 5 Election and Tenure of the CCITP (j) The Nominating Committee shall be responsible for preparing a list of CCITP positions, including the Chair, which will fall vacant at the next Annual General Meeting and for preparing a list of candidates for those positions. This list shall contain the following names: the candidates for the position of Chair, at least two candidates for the position of National Director to be selected by the CCITP, and	Change to title Motion 8 Adjusted for change in numbers and process Motion 7

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the nominees and shall be submitted to the National Board no later than twelve weeks prior to the Annual General Meeting.	the Provincial Society nominee for each vacancy among their selected National Directors . This list shall be accompanied by the written (electronic or mail) consent of the nominees and shall be submitted to the CCITP no later than four weeks prior to the Annual General Meeting.	
BY-LAW NO. 5 Election and Tenure of the National Board (l) The list of candidates submitted by the BY Nominating Committee, together with a form on which additional nominations may be submitted, shall be distributed by the National Office to all Members eligible to vote no later than ten weeks prior to the Annual General Meeting.	BY-LAW NO. 5 Election and Tenure of the CCITP (k) National Directors will be notified of a meeting to vote on the nominations, not less than two weeks before such meeting.	Change to title – Motion 8 Clause changed to ensure that Directors are aware of voting arrangements Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (m) Additional nominations, accompanied by the written (electronic or mail) consent of the nominees and supported in each case by the signature (electronic or mail) of five Regular members, shall be lodged with the National Office no later than seven weeks prior to the Annual General Meeting.		Delete clause – There will be no process for the National organization to manage nominations for Director candidates by the General Members Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (n) The National Office shall prepare official ballots containing the names of the candidates and shall distribute one ballot to each member eligible to vote not less than five weeks prior to the Annual General Meeting. Names of candidates for each		Delete clause as voting will occur as part of a CCITP Meeting Motion 7

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office shall be in alphabetical order.		
BY-LAW NO. 5 Election and Tenure of the National Board (o) Candidates shall have an equal opportunity to make himself known to the membership by the following procedure only: the National Office shall solicit from each candidate and distribute out to the membership, a short "biography and statement of intent" prepared for this purpose. The Chair of the Nominating Committee shall bring this provision to the attention of all candidates.		Delete clause, no longer required Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (p) Completed ballots shall be received at the National Office no later than three weeks prior to the Annual General Meeting.		Delete clause as voting will occur at CCITP meeting Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (q) The ballots received by the National Office shall be counted by scrutineers appointed by the President. The scrutineers shall report the results of the election to the President who shall advise the new Board Members of their election prior to the Annual General Meeting.	BY-LAW NO. 5 Election and Tenure of the CCITP (l) CCITP members will vote on the nominations at the designated CCITP meeting. Votes cast (in person, or electronically or by mail) shall be counted by scrutineers appointed by the Chair. The scrutineers shall report the results of the election to the Chair who shall advise the new CCITP members of their election prior to the Annual General Meeting.	Change to titles Motion 8 Change to process Electronic voting an option Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (r) If there is only one nominee for a vacant	BY-LAW NO. 5 Election and Tenure of the CCITP (m) If there is only one nominee for a vacant	Change to title Motion 8 Delete reference to deleted clauses Motion 7

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position, the nominee shall be deemed to be elected by acclamation and for this situation paragraphs (n) to (p) of this By-Law will not apply.	position, the nominee shall be deemed to be elected by acclamation.	
BY-LAW NO. 5 Election and Tenure of the National Board (s) The President shall announce the names of the elected candidates to the Annual General Meeting and shall introduce the incoming President	BY-LAW NO. 5 Election and Tenure of the CCITP (n) The Chair shall announce the names of the elected candidates to the Annual General Meeting and shall introduce the incoming Chair.	Change to titles Motion 8
BY-LAW NO. 5 Election and Tenure of the National Board (t) The terms of office of all Members of the National Board begin and end at the close of the appropriate Annual General Meeting.	BY-LAW NO. 5 Election and Tenure of the CCITP (o) Except as provided for otherwise in By-Law No. 5, the terms of office of all members of the CCITP begin and end at the close of the appropriate Annual General Meeting.	Change to title Motion 8 Changed for consistency over term start and end for vacancies. Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (u) All Members of the National Board must be different persons.	BY-LAW NO. 5 Election and Tenure of the CCITP (p) All members of the CCITP must be different persons. A member of the CCITP is permitted to hold not more than one proxy for another CCITP member.	Change to title Motion 8 Changed to reiterate and clarify proxy situation Motion 7
BY-LAW NO. 5 Election and Tenure of the National Board (v) Any member of the National Board may be removed from office, for just and sufficient cause, by a two-thirds majority vote of all other members of the National Board. Before any action to remove a member is	BY-LAW NO. 5 Election and Tenure of the CCITP (q) Any member of the CCITP may be removed from office, for just and sufficient cause, by a two-thirds majority vote of all other members of the CCITP. Before any action to remove a CCITP member is taken,	Change to title Motion 8 Clarification of wording Motion 7

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taken, they shall be notified in writing of the proposed action, and the reasons therefore, and shall be given an opportunity to make submissions in writing, in person, or through a representative.	they shall be notified in writing of the proposed action, and the reasons therefore, and shall be given an opportunity to make submissions to the CCITP in writing, in person, or through a representative.	
BY-LAW NO. 5 Election and Tenure of the National Board (w) Members of the National Board shall serve without fee or like remuneration.	BY-LAW NO. 5 Election and Tenure of the CCITP (r) The National Directors shall serve as such without remuneration and no National Director shall directly or indirectly receive any profit from their position as such; provided that National Directors may be paid reasonable expenses incurred by them in the performance of their duties. Nothing herein contained shall be construed to preclude any National Director from serving the corporation as an officer or in any other capacity and receiving compensation for those services.	Re worded based on Industry Canada sample by-laws Motion 8 Motion 1
BY-LAW NO. 6 The Executive Committee (a) The Executive Committee shall consist of: <ul style="list-style-type: none"> i. The President ii. The Immediate Past President iii. The Vice-President iv. The Secretary-Treasurer and three other Members who shall be appointed by the President, in consultation with the Immediate Past President, Vice-President and Secretary-Treasurer, from the existing National Board. v. The Chief Operating Officer (ex- 	BY-LAW NO. 6 The Executive Council (a) The Executive Council shall consist of: <ul style="list-style-type: none"> i. Two or more members of the CCITP chosen by the Chair in consultation with the CCITP ii. The Chief Staff Officer iii. Other Officers of the Society as chosen by the Chair in consultation with the CCITP <p>The Executive Council shall choose a chair from amongst its members.</p> <p>All members of the Executive Council will be entitled to cast votes at meetings of the</p>	Change to title Motion 8 Change to composition of the Executive Committee Motion 7 This allows flexibility for the transfer from elected officials to employees Motion 7 All committee members expressly allowed to vote whether elected or paid Motion 7 At least two members of the CCITP must be on the Executive Committee so that CCITP can obtain a quorum Motion 7

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
officio)	Executive Council.	
BY-LAW NO. 7 Management of the Society (a) The National Board shall be responsible for establishing priorities by recommending long-term strategies and programs, for determining the terms of reference of standing committees, for appointing official representatives to other organizations with which the Society liaises and for all matters of policy affecting the Society.	BY-LAW NO. 7 Management of the Society (a) The CCITP shall be responsible for establishing priorities by recommending long-term strategies and programs, for determining the terms of reference of standing committees, for appointing official representatives to other organizations with which the Society liaises and for all matters of policy affecting the Society.	Change to title Motion 8
BY-LAW NO. 7 Management of the Society (b) The Executive Committee shall be responsible for carrying out the policies laid down by the National Board and for supervising the management of the Society.	BY-LAW NO. 7 Management of the Society (b) The Executive Council shall be responsible for carrying out the policies laid down by the CCITP and for supervising the management of the Society.	Change to titles Motion 8
BY-LAW NO. 7 Management of the Society (c) Without restricting the generality of By-Law No. 7 (a) and (b), the respective duties of the Members of the Executive Committee of the Society shall include the following: President - The President shall: <ul style="list-style-type: none"> • Exercise the overall governance of executive functions of the Society; • Preside at the Annual General Meeting, at all meetings of the National Board and at meetings of the Executive Committee; • Appoint chairpersons to all Standing Committees; • Be ex-officio, a member of all Standing Committees; • Appoint the Society's official representative to the International 	BY-LAW NO. 7 Management of the Society (c) Without restricting the generality of By-Laws No. 7 (a) and (b), the respective duties of the members of the Executive Council of the Society shall include the following: Chair - The Chair shall: <ul style="list-style-type: none"> • Preside at the Annual General Meeting and at all meetings of the CCITP ; • Appoint chairpersons to all Standing Committees; • Be ex-officio, a member of all Standing Committees; • Appoint the Society's official representative to the International Federation for Information Processing, IFIP and to the Institute 	Adjusted for title change and to remove other "Presidential" officers Change to titles Motion 8 Separate Chair of Executive Council from Chair. Assign Secretary-Treasurer responsibilities to Chief Staff Officer Motion 7

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>Federation for Information Processing, IFIP and to the Institute for the Certification of Computing Professionals, ICCP.</p> <p>Past-President - The Past-President shall:</p> <ul style="list-style-type: none"> • Perform such duties and exercise such authority as shall be delegated or assigned by the President. <p>Vice-President - The Vice-President shall:</p> <ul style="list-style-type: none"> • Assume the duties of the President at all meetings in the absence of the President; assist the President in performing the duties of office; and perform such further duties and exercise such authority as shall be assigned or delegated by the President. <p>Secretary-Treasurer - The Secretary-Treasurer shall:</p> <ul style="list-style-type: none"> • Attend all meetings of the Executive and the National Board and all General Meetings of the Society to see that the proceedings are recorded; • Conduct the official correspondence of the Society, including that required in connection with National Elections; • Keep complete records and prepare material and agendas of all meetings as directed by the President; • Maintain at the National Office a list of all members of the Society; 	<p>for the Certification of Computing Professionals, ICCP.</p> <p>Chair of the Executive Council – The Chair of the Executive Council shall:</p> <ul style="list-style-type: none"> • Exercise the overall governance of executive functions of the Society; • Preside at meetings of the Executive Council; <p>Secretary-Treasurer - The Secretary-Treasurer shall:</p> <ul style="list-style-type: none"> • Attend all meetings of the Executive Council and the CCITP and all General Meetings of the Society to see that the proceedings are recorded; • Conduct the official correspondence of the Society, including that required in connection with National Elections; • Keep complete records and prepare material and agendas of all meetings as directed by the President; • Maintain at the National Office a list of all Members of the Society; 	

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<ul style="list-style-type: none"> • Be custodian of all official property and financial records of the Society; • Be responsible for the collection of all monies, keep complete accounts, arrange for payment of all approved indebtedness of the Society and keep proper vouchers for such payments, and shall submit an audited Annual Financial Report, and any other financial reports required by the National Board. <p>The Secretary-Treasurer may deputize the Chief Staff Officer to assist in the execution of these duties. The Chief Staff Officer may be requested to represent the Secretary-Treasurer on behalf of the Society as necessary.</p> <p>The duties and responsibilities of the individual offices of the Executive Committee may be further defined or described in policy or procedure documents approved by the National Board from time to time.</p>	<ul style="list-style-type: none"> • Be custodian of all official property and financial records of the Society; • Be responsible for the collection of all monies, keep complete accounts, arrange for payment of all approved indebtedness of the Society and keep proper vouchers for such payments, and shall submit an audited Annual Financial Report, and any other financial reports required by the CCITP. <p>The Executive Council shall deputize the Chief Staff Officer to fulfill the responsibilities of the Secretary-Treasurer.</p> <p>The duties and responsibilities of the individual offices of the Executive Council may be further defined or described in policy or procedure documents approved by the CCITP from time to time.</p>	
<p>BY-LAW NO. 7 Management of the Society</p> <p>(d) The National Board shall be responsible for the establishment and continued support of a National Office to serve the needs of the Society and such other groups as the National Board may determine. The National Office shall be located in such place as may be determined by the National Board.</p>	<p>BY-LAW NO. 7 Management of the Society</p> <p>(d) The CCITP shall be responsible for the establishment and continued support of a National Office to serve the needs of the Society and such other groups as the CCITP may determine. The National Office shall be located in such place as may be determined by the CCITP.</p>	<p>Change to title Motion 8</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>BY-LAW NO. 7 Management of the Society Chief Operating Officer</p> <p>(e) There will be a Chief Staff Officer who shall be the senior staff person and shall be a paid employee of the Society and shall be retained by the National Board. The terms and conditions of employment of the Chief Staff Officer shall be determined by the Executive Committee. The Chief Staff Officer shall: be responsible for the general administration of the affairs of the Society in accordance with the policies set by the National Board and Executive Committee; have the power and authority to hire and fire employees of the National Office, and to establish compensation and terms of employment for National Office personnel within the approved budget guidelines; normally attend meetings of the National Board and Executive Committee; be ex-officio a member, without vote, of all committees and the National Board; and be permitted to delegate to senior staff within the National Office those roles and responsibilities which shall be authorized from time to time by the National Board.</p>	<p>BY-LAW NO. 7 Management of the Society Chief Staff Officer</p> <p>(e) There will be a Chief Staff Officer who shall be the senior staff person and shall be a paid employee of the Society and shall be retained by the CCITP. The terms and conditions of employment of the Chief Staff Officer shall be determined by the CCITP. The Chief Staff Officer shall: be responsible for the general administration of the affairs of the Society in accordance with the policies set by the CCITP and Executive Council; have the power and authority to hire and fire employees of the National Office, and to establish compensation and terms of employment for National Office personnel within the approved budget guidelines; normally attend meetings of the CCITP and Executive Council; be ex-officio a member, without vote, unless otherwise specified, of all committees and the CCITP; and be permitted to delegate to senior staff within the National Office those roles and responsibilities which shall be authorized from time to time by the CCITP.</p>	<p>Change to title Motion 8 Change to permit voting on committees if so specified Motion 7</p>
<p>BY-LAW NO. 7 Management of the Society</p> <p>(f) Standing Committees - The National Board may establish Standing Committees which shall be responsible for investigation, reporting, formulation and recommendation of policy, implementation and advisory functions in regard to general areas or specific functions or concerns as designated</p>	<p>BY-LAW NO. 7 Management of the Society</p> <p>(f) Committees - The CCITP may establish committees which shall be responsible for investigation, reporting, formulation and recommendation of policy, implementation and advisory functions in regard to general areas or specific functions or concerns as designated by the CCITP. The membership,</p>	<p>Amend so that this clause embraces all committees, standing or project Motion 7 Change to titles Motion 8 Remove sample references Motion 7</p>

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by the National Board. The Standing Committees may include, but not be limited to, committees with specific responsibilities for: Audit, Awards, Constitution, Section Liaison, Publications, Professional Development, Membership Promotion, Nominations, Professional Society Liaison, Membership System, Corporate Sponsorship and External Liaison. The membership, scope, term of office and other characteristics of the standing committees shall be as approved by and set out in policy or procedural guides approved by the National Board.	scope, term of office and other characteristics of the committees shall be as approved by and set out in policy or procedural guides approved by the CCITP. Notwithstanding any of the foregoing and notwithstanding any statement or specification to the contrary, wheresoever made, whether express or implied, all members of committees established by the CCITP serve and hold such office at the pleasure of the CCITP.	
BY-LAW NO. 7 Management of the Society (g) Councils - There may be established councils with such mandates as shall be approved by the National Board. The structure, membership, role, authority and operation of the councils shall be as approved from time to time by the National Board.	BY-LAW NO. 7 Management of the Society (g) Councils - There may be established councils with such mandates as shall be approved by the CCITP. The structure, membership, role, authority and operation of the councils shall be as approved from time to time by the CCITP. Notwithstanding any of the foregoing and notwithstanding any statement or specification to the contrary, wheresoever made, whether express or implied, all members of councils established by the CCITP serve and hold such office at the pleasure of the CCITP.	Change to titles Motion 8 Included CCITP authority Motion 7
BY-LAW NO. 7 Management of the Society (h) Special/Project Committees - The National Board may establish such additional committees as it deems appropriate to meet the needs of the Society. The structure,		Delete clause; combine with new simplified clause (f) above Motion 7

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>composition, functions, duties, responsibilities and term of such committees shall be as specified by the National Board.</p> <p>Notwithstanding any of the foregoing and notwithstanding any statement or specification to the contrary, wheresoever made, whether express or implied, all Members of committees or councils established by the National Board serve and hold such office at the pleasure of the National Board.</p>		
BY-LAW NO. 8 Financial Controls (a) The fiscal year of the Society shall be from July 1st to June 30th.	BY-LAW NO. 8 Financial Controls (a) The fiscal year of the Society shall be from July 1st to June 30th.	No change required
BY-LAW NO. 8 Financial Controls (b) The National Board may utilize the funds of the Society in any way which will further the objects of the Society.	BY-LAW NO. 8 Financial Controls (b) The CCITP may utilize the funds of the Society in any way which will further the objects of the Society.	Change to title Motion 8
BY-LAW NO. 8 Financial Controls (c) The National Board shall consider and approve a budget for the Society prior to the start of each fiscal year.	BY-LAW NO. 8 Financial Controls (c) The CCITP shall consider and approve a budget for the Society prior to the start of each fiscal year.	Change to title Motion 8
BY-LAW NO. 8 Financial Controls (d) The National Board may modify the budget at any meeting duly called whereby notice of a proposed amendment was contained in the notice of this meeting.	BY-LAW NO. 8 Financial Controls (d) The CCITP may modify the budget at any meeting duly called whereby notice of a proposed amendment was contained in the notice of this meeting.	Change to title Motion 8
BY-LAW NO. 8 Financial Controls (e) The Executive Committee and Chief Staff Officer , may spend the funds of the Society	BY-LAW NO. 8 Financial Controls (e) The Executive Council may spend the funds of the Society in accordance with the	Change to title Motion 8 and delete reference to Chief Staff Officer Motion 7

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
in accordance with the budget.	budget.	
BY-LAW NO. 8 Financial Controls (f) The Executive Committee may modify or alter the budget at any Executive Committee meeting duly called, whereby notice of a proposed amendment was contained in the notice of the meeting and provided the modification will not affect the total budget for the Society.	BY-LAW NO. 8 Financial Controls (f) The Executive Council may modify or alter the budget at any Executive Council meeting duly called, whereby notice of a proposed amendment was contained in the notice of the meeting and provided the modification will not affect the total budget for the Society.	Change for title Motion 8
BY-LAW NO. 8 Financial Controls (g) Delegation - The National Board may from time to time delegate to one or more Members of the Executive Committee of the Society, all or any of the powers conferred on the Board by this By-Law, to such extent and in such manner as the Board shall determine at the time of each such delegation.	BY-LAW NO. 8 Financial Controls (g) Delegation - The CCITP may from time to time delegate to one or more members of the Executive Council of the Society, all or any of the powers conferred on the CCITP by this By-Law, to such extent and in such manner as the CCITP shall determine at the time of each such delegation.	Change to titles Motion 8
BY-LAW NO. 8 Financial Controls (h) The banking business of the Society including, without limitation, the borrowing of money and giving of security therefore, shall be transacted with such banks, trust companies or other bodies corporate or organizations as may from time to time be designated by or under the authority of the National Board . Such banking business or any part thereof, shall be transacted under such agreement, instructions and delegations of powers as the National Board , may from time to time prescribe or authorize. The designation of signing Officers and their authority and limitations	BY-LAW NO. 8 Financial Controls (h) The banking business of the Society including, without limitation, the borrowing of money and giving of security therefore, shall be transacted with such banks, trust companies or other bodies corporate or organizations as may from time to time be designated by or under the authority of the CCITP . Such banking business or any part thereof, shall be transacted under such agreement, instructions and delegations of powers as the CCITP , may from time to time prescribe or authorize. The designation of signing Officers and their authority and limitations shall be covered by a CCITP	Change to title Motion 8

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shall be covered by a Board Minute passed at a duly convened Board Meeting.	Minute passed at a duly convened CCITP Meeting.	
BY-LAW NO. 8 Financial Controls (i) Deeds, transfers, assignments, contracts, obligations, certificates and other instruments may be signed on behalf of the National Board by any two designated Members of the Executive Committee . Deeds, transfers, assignments, contracts, obligations, certificates and other instruments to be executed by the Society in the normal course of business and not exceeding \$30,000 in value may be signed on behalf of the Society by the Chief Staff Officer. In addition, the National Board may from time to time direct the manner in which, and the person or persons by whom, any particular instrument may or shall be signed. Any signing Officer may affix the corporate seal to any instrument requiring the same.	BY-LAW NO. 8 Financial Controls (i) Deeds, transfers, assignments, contracts, obligations, certificates and other instruments may be signed on behalf of the CCITP by any two designated members of the Executive Council . Deeds, transfers, assignments, contracts, obligations, certificates and other instruments to be executed by the Society in the normal course of business and not exceeding \$30,000 in value may be signed on behalf of the Society by the Chief Staff Officer. In addition, the CCITP may from time to time direct the manner in which, and the person or persons by whom, any particular instrument may or shall be signed. Any signing Officer may affix the corporate seal to any instrument requiring the same.	Change to titles Motion 8
BY-LAW NO. 8 Financial Controls (j) The National Office may enter into contractual arrangements with Sections , Special Interest Groups and other groups for services which may be provided other than the collection of dues and maintenance of membership records. All such contractual arrangements must have prior approval of the National Board .	BY-LAW NO. 8 Financial Controls (j) The National Office may enter into contractual arrangements with Special Interest Groups and other groups for services which may be provided other than the collection of dues and maintenance of membership records. All such contractual arrangements must have prior approval of the CCITP .	Change to title Motion 8 Remove reference to Sections Motion 6
BY-LAW NO. 8 Financial Controls (k) The Members shall at each Annual General Meeting appoint an auditor to audit the	BY-LAW NO. 8 Financial Controls (k) The Members shall at each Annual General Meeting appoint an auditor to audit the	Change to title Motion 8 Wording clarification Motion1

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accounts of the Society and report thereon. The auditor shall hold office until the next Annual General Meeting provided that the Directors may fill any casual vacancy in the office of the auditor. The remuneration of the auditor shall be fixed by the Board of Directors	accounts of the Society and report thereon. The auditor shall hold office until the next Annual General Meeting provided that the Directors may fill any casual vacancy in the office of the auditor. The remuneration of the auditor shall be approved by the CCITP .	
	BY-LAW NO. 9 Meetings (a) Members may hold meetings by teleconference or by other electronic means that permit Members to communicate adequately with each other.	New clause to permit electronic meetings. Motion 2
BY-LAW NO. 9 Meetings (a) The Annual General Meeting of the Society shall be held between May 1st and October 31st to consider any matter brought before it, including a report from the outgoing National Board and President . The Secretary-Treasurer will present an audited financial report.	BY-LAW NO. 9 Meetings (b) The Annual General Meeting of the Society shall be held between May 1st and October 31st to consider any matter brought before it, including a report from the outgoing CCITP and Chair and an audited financial report.	Change to titles Motion 8 Remove reference to Secretary-Treasurer Motion 7
BY-LAW NO. 9 Meetings (b) Special General Meetings of the Society may be called by the National Board and must be called on the written (electronic or mail) request of not less than 5% of the Regular members, which request must state the purpose of the meeting.	BY-LAW NO. 9 Meetings (c) Special General Meetings of the Society may be called by the CCITP and must be called on the written (electronic or mail) request of not less than 5% of the Regular Members, which request must state the purpose of the meeting.	Change to title Motion 8
BY-LAW NO. 9 Meetings (c) A notice stating the place, day and hour of the Annual General Meeting or a Special General Meeting and the purpose for which the meeting is called shall be distributed to	BY-LAW NO. 9 Meetings (d) A notice stating the place, day and hour of the Annual General Meeting or a Special General Meeting and the purpose for which the meeting is called shall be distributed to	No change required

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
all Members not less than three weeks nor more than six weeks before the date of the meeting. In the case of a Special General Meeting, discussion and voting must be limited to the subjects stated in the notice of meeting.	all Members not less than three weeks or more than six weeks before the date of the meeting. In the case of a Special General Meeting, discussion and voting must be limited to the subjects stated in the notice of meeting.	
BY-LAW NO. 9 Meetings (d) The presence of 50 Regular Members of the Society shall constitute the quorum for the transaction of business. In the absence of a quorum, the Members present will adjourn the meeting and further action to initiate another meeting or not, will be determined by the National Board at their next meeting.	BY-LAW NO. 9 Meetings (e) The presence of 15 Regular and/or Fellow Members of the Society including not less than 3 CCITP members shall constitute the quorum for the transaction of business. In the absence of a quorum, the Members present will adjourn the meeting and further action to initiate another meeting or not, will be determined by the CCITP at their next meeting.	Change to title Motion 8 Change to Quorum Motion 3 Inclusion of Fellows – previous oversight Motion 1
BY-LAW NO. 9 Meetings (e) Any item which must be dealt with by the Members may, if approved by the National Board, be dealt with by a National Board approved balloting process provided the Members are given complete information on the issue and provided the results of the balloting are published in the appropriate Society publication(s) and are tabled at the next scheduled meeting of the National Board.	BY-LAW NO. 9 Meetings (f) Any item which must be dealt with by the Members may, if approved by the CCITP, be dealt with by a CCITP approved balloting process provided the Members are given complete information on the issue and provided the results of the balloting are published in the appropriate Society publication(s) and are tabled at the next scheduled meeting of the CCITP.	Change to title Motion 8
BY-LAW NO. 9 Meetings (f) The Executive Committee shall meet in person or by telephone as often as is considered necessary and appropriate by the President. At any meeting of the Executive	BY-LAW NO. 9 Meetings (g) The Executive Council shall meet in person, by telephone or other electronic means that permit adequate communication as often as is considered necessary and	Change to titles Motion 8 Change to process Motion 7 Allow for electronic meetings Motion 2

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Committee, four members, including the President or the Vice President, shall constitute a quorum. Minutes of all meetings of the Executive Committee shall be sent to each member of the National Board.	appropriate by the Chair of the Executive Council. At any meeting of the Executive Council any three members including the Chief Staff Officer shall constitute a quorum. Minutes of all meetings of the Executive Council shall be sent to each member of the CCITP.	
BY-LAW NO. 9 Meetings (f) The National Board shall meet in person or by telephone as required, but there shall not be less than two meetings annually. At any meeting of the National Board, any two Executive Committee Members, including the President or the Vice-President, together with any five Directors, shall constitute a quorum.	BY-LAW NO. 9 Meetings (h) The CCITP shall meet in person or by telephone or other electronic means that permit adequate communication as required, but there shall not be less than two meetings annually. At any meeting of the CCITP, any two Executive Council members together with any five Directors shall constitute a quorum.	Change to titles Motion 8 Include electronic meetings Motion 2 This is the Quorum dictated by the Constitution
BY-LAW NO. 10 Conflict of Interest (a) A member who, either on their behalf or while acting for, with or through another, directly or indirectly: <ul style="list-style-type: none"> i. Shall as soon as practicable disclose their interest in any contract or proposed contract with the Society, ii. Shall not vote on any question with respect to the contract, proposed contract or other matter, iii. If present at a meeting of the Society, or any committee thereof, at which the contract, proposed contract, or other matter is a subject of consideration, shall disclose their interest as soon as practicable and shall not vote on any question with respect to the contract or 	BY-LAW NO. 10 Conflict of Interest (a) A Member who, either on their behalf or while acting for, with or through another, directly or indirectly: <ul style="list-style-type: none"> i. Shall as soon as practicable disclose their interest in any contract or proposed contract with the Society, ii. Shall not vote on any question with respect to the contract, proposed contract or other matter, iii. If present at a meeting of the Society, or any committee thereof, at which the contract, proposed contract, or other matter is a subject of consideration, shall disclose their interest as soon as practicable and shall not vote on any question with 	No change required

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<p>related matter,</p> <p>iv. If present at a meeting of the Society, or any committee thereof, at which the contract, proposed contract, or other matter is a subject of consideration shall not speak to , or attempt to influence the voting on, any question related to the contract, proposed contract or related matter without first obtaining permission of the Chair, which shall be recorded in the minutes.</p>	<p>respect to the contract or related matter,</p> <p>iv. If present at a meeting of the Society, or any committee thereof, at which the contract, proposed contract, or other matter is a subject of consideration shall not speak to, or attempt to influence the voting on, any question related to the contract, proposed contract or related matter without first obtaining permission of the Chair, which shall be recorded in the minutes.</p>	
<p>BY-LAW NO. 10 Conflict of Interest</p> <p>(b) The National Office, with prior Executive Committee approval, may reimburse members of committees and others for reasonable expenses incurred as a result of attending approved committee meetings or in the performance of other approved functions where the member submits the appropriate request for reimbursement with receipts.</p>	<p>BY-LAW NO. 10 Conflict of Interest</p> <p>(b) The National Office, with prior Executive Council approval, may reimburse members of committees and others for reasonable expenses incurred as a result of attending approved committee meetings or in the performance of other approved functions where the committee member submits the appropriate request for reimbursement with receipts.</p>	Change title Motion 8
<p>BY-LAW NO. 10 Conflict of Interest</p> <p>(c) The National Office, with prior Executive Committee approval, may reimburse National Board Members for reasonable expenses incurred in attending meetings of the National Board or any Committees or in attending to the affairs of the Society where the Member submits the appropriate request for reimbursement with receipts.</p>	<p>BY-LAW NO. 10 Conflict of Interest</p> <p>(c) The National Office, with prior Executive Council approval, may reimburse CCITP members for reasonable expenses incurred in attending meetings of the CCITP or any councils or committees or in attending to the affairs of the Society where the CCITP member submits the appropriate request for reimbursement with receipts.</p>	Change to titles Motion 8 Add councils Motion 1
BY-LAW NO. 11 The Corporate Seal	BY-LAW NO. 11 The Corporate Seal	Adjust titles Motion 8

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(a) The Society shall have a Seal which shall be affixed only in the presence of the appropriate Executive Member or the Chief Staff Officer who shall attest to its use. The Seal shall at all times remain in the custody of the Chief Staff Officer.	(a) The Society shall have a Seal which shall be affixed only in the presence of the appropriate Executive Council member or the Chief Staff Officer who shall attest to its use. The Seal shall at all times remain in the custody of the Chief Staff Officer.	
BY-LAW NO. 11 The Corporate Seal (b) A document requiring certification by the Society will be deemed certified if signed by two Executive Members or one Executive Member and the Chief Staff Officer whether or not their signatures are under the Seal of the Society.	BY-LAW NO. 11 The Corporate Seal (b) A document requiring certification by the Society will be deemed certified if signed by two Executive Council members or one Executive Council member and the Chief Staff Officer whether or not their signatures are under the Seal of the Society.	Adjust titles Motion 8
BY-LAW NO. 12 Local Sections and Other Governing Bodies (a) Local Sections i. The Society shall encourage the establishment of Local Sections in any urban centre in Canada. Local Sections will be established by resolution of the National Board on receipt of a petition by 10 Members of the proposed New Local Section. Members shall include anyone eligible for membership who submits an acceptable application form. ii. The Constitution and By-Laws of each Local Section shall conform to the requirements of By-Law No. 13 and shall be subject to the approval of the National Board. A petition for	BY-LAW NO. 12 Provincial Societies and Other Governing Bodies (a) Provincial Societies i. The Society shall assist in the establishment of a Provincial Society in each Province. Provincial Society Members shall include anyone eligible for membership who submits an acceptable application form. ii. The Constitution of each Provincial Society shall conform to the requirements of the relevant Provincial Legislation. iii. The Provincial Society will be responsible for all local programs.	Change to reference Provincial structure Motion 6

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>formation of a Local Section must be accompanied by the Proposed Constitution and By-Laws.</p> <p>iii. The President of each Local Section shall forward an annual report to the Chief Staff officer, accompanied by the most recent audited annual financial statement of the Local Section.</p> <p>iv. Termination of a Local Section shall be determined by the Members of the Local Section and by resolution of the National Executive Committee. Any remaining assets will be turned over to the Society and placed in a fund allocated by the National Board for the benefit of the broader IT Today.</p>		
<p>BY-LAW NO. 12 Local Sections and Other Governing Bodies</p> <p>(b) Other Governing Bodies</p> <p>i. The Society shall encourage the broadening of its membership base by establishing Member partnerships with similar IT organizations governed by their own elected bodies.</p> <p>ii. The objectives described in each Other Governing Bodies' Constitution and By-Laws shall be consistent with the objectives described in the Constitution and By-Laws of the Society.</p>	<p>BY-LAW NO. 12 Provincial Societies and Other Governing Bodies</p> <p>(b) Other Governing Bodies</p> <p>i. The Society shall encourage the broadening of its membership base by establishing member partnerships with similar IT organizations governed by their own elected bodies.</p> <p>ii. The objectives described in each Other Governing Bodies' Constitution and By-Laws shall be consistent with the objectives described in the Constitution and By-Laws of the Society.</p>	<p>Remove reference to Local Sections Motion 6</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>iii. The President of each Other Governing Body shall forward an annual report to the Chief Staff Officer, accompanied by the most recent audited annual financial statement of the Other Governing Body.</p> <p>iv. Termination of the association with an Other Governing Body and the Society shall be as agreed upon the agreement between the Other Governing Body and the Society.</p>	<p>iii. The President of each Other Governing Body shall forward an annual report to the Chief Staff Officer, accompanied by the most recent audited annual financial statement of the Other Governing Body.</p> <p>iv. Termination of the association with an Other Governing Body and the Society shall be as agreed upon the agreement between the Other Governing Body and the Society.</p>	
<p>BY-LAW NO. 13 Constitution Requirements for Local Sections</p> <p>(a) All Local Sections shall be provided with a package that includes a standard Local Section Constitution and By-Laws along with recommendations outlining the minimal operational requirements of Local Sections.</p>		<p>Delete this clause – Local Section governance no longer required in National By-Laws</p> <p>Motion 6</p>
<p>BY-LAW NO. 13 Constitution Requirements for Local Sections</p> <p>(b) The Articles of the Constitution and the By-Laws of a Local Section shall contain provisions for the following matters, which provisions shall conform to the style and wording of the Constitution and By-Laws of the Society.</p> <p>i. The Name of the Section, which shall include the name of the Society.</p> <p>ii. The objects of the Section, which shall be in accord with those of</p>		<p>Delete this clause – Local Section governance no longer required in National By-Laws</p> <p>Motion 6</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>the Society.</p> <p>iii. Conditions for membership in the Section, which shall provide that membership in a local Section shall be confined to Members of the Society.</p> <p>iv. Resignation from a Section by a member shall include provision that resignation from the Section does not release the individual from their obligations to the Society unless the Chief Staff Officer is informed in writing.</p> <p>v. Each Section shall clearly be responsible for the financing of Local Section activities and for any debts or obligations incurred by that Section.</p> <p>vi. Establishment and amendment of Articles of the Constitution and By-Laws of the Section must be consistent with the Constitution and By-Laws of the Society.</p>		
<p>BY-LAW NO. 13 Constitution Requirements for Local Sections</p> <p>(c) The Local Section Constitution and By-Laws shall be adopted by the affirmative vote of two-thirds of the Members present and eligible to vote at a properly convened meeting, subject to prior confirmation and acceptance by the National Board of the Society.</p>		<p>Delete this clause – Local Section governance no longer required in National By-Laws</p> <p>Motion 6</p>
<p>BY-LAW NO. 13 Constitution Requirements for Local Sections</p> <p>(d) The Constitution and By-Laws of a Local Section may be amended only following a</p>		<p>Delete this clause – Local Section governance no longer required in National By-Laws</p> <p>Motion 6</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>proposal of amendment made by the Local Section's Board of Directors, by a petition to the Board signed by at least five Members, or by a change to the National by-laws. The adoption of a proposed amendment shall require the affirmative vote of at least two-thirds of the convened meeting. Only such amendments as have been specified in the notice of a meeting may be made. Amendments require the approval of the National Board before being implemented or enforced.</p>		
<p>BY-LAW NO. 14 Special Interest Groups (a) A Special Interest Group (SIG) is a sub-unit of the Society formed because of the desire of certain Members to pursue significant long-term activities in a specialty which falls within the area of the Society's interest.</p>	<p>BY-LAW NO. 13 Special Interest Groups (a) A Special Interest Group (SIG) is a sub-unit of the Society formed because of the desire of certain Members to pursue significant long-term activities in a specialty which falls within the area of the Society's interest.</p>	No change required other than clause number
<p>BY-LAW NO. 14 Special Interest Groups (b) Members of a SIG are not required to be Members of the Society.</p>	<p>BY-LAW NO. 13 Special Interest Groups (b) Members of a SIG are not required to be Members of the Society.</p>	No change required
<p>BY-LAW NO. 14 Special Interest Groups (c) Each SIG shall report directly to the National Board through the SIG Executive and Board of Directors who shall be responsible to the National Board for all the actions of the SIG.</p>	<p>BY-LAW NO. 13 Special Interest Groups (c) Each SIG shall report directly to the CCITP through the SIG Executive and Board of Directors who shall be responsible to the CCITP for all the actions of the SIG.</p>	Change to title Motion 8
<p>BY-LAW NO. 14 Special Interest Groups (d) A SIG may be approved and established by the National Board upon receipt of a petition setting forth the objects of the SIG,</p>	<p>BY-LAW NO. 13 Special Interest Groups (d) A SIG may be approved and established by the CCITP upon receipt of a petition setting forth the objects of the SIG, the proposed</p>	Change to title Motion 8

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
the proposed management structure, the proposed schedule of activities for the coming year, the proposed budget, and such other information as may be deemed appropriate and necessary by the National Board .	management structure, the proposed schedule of activities for the coming year, the proposed budget, and such other information as may be deemed appropriate and necessary by the CCITP .	
BY-LAW NO. 14 Special Interest Groups (e) No SIG shall become active until a formal written (electronic or mail) agreement between the National Board and the Executive and Board of Directors of the SIG has been executed setting forth financial obligations, reporting responsibilities, terms of reference, dues structure, review and evaluation procedures and timing, and such other items as the SIG and the National Board deem appropriate. The support required from the National Office must be clearly documented to and approved by the National Board before support is requested by the SIG Executive from the Chief Staff Officer.	BY-LAW NO. 13 Special Interest Groups (e) No SIG shall become active until a formal written (electronic or mail) agreement between the CCITP and the SIG Executive and Board of Directors of the SIG has been executed setting forth financial obligations, reporting responsibilities, terms of reference, dues structure, review and evaluation procedures and timing, and such other items as the SIG and the CCITP deem appropriate. The support required from the National Office must be clearly documented to and approved by the CCITP before support is requested by the SIG Executive from the Chief Staff Officer.	Change to title Motion 8
BY-LAW NO. 14 Special Interest Groups (f) Each SIG group must elect an Executive and Board of Directors; at least three of whom must be Members of the Society. The President and Secretary-Treasurer, will be responsible to ensure that no SIG activities are carried out that are not covered in the formal written (electronic or mail) agreement between the SIG and the National Board of the Society .	BY-LAW NO. 13 Special Interest Groups (f) Each SIG group must elect a SIG Executive and Board of Directors; at least three of whom must be Members of the Society. The President and Secretary-Treasurer, will be responsible to ensure that no SIG activities are carried out that are not covered in the formal written (electronic or mail) agreement between the SIG and the CCITP of the Society .	Change to title Motion 8 Remove "of the Society" Motion 1
BY-LAW NO. 14 Special Interest Groups	BY-LAW NO. 13 Special Interest Groups	Change to title Motion 8

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
(g) The President of each SIG, shall forward an annual report to the National Board accompanied by the most recent audited annual financial statements of the SIG.	(g) The President of each SIG, shall forward an annual report to the CCITP accompanied by the most recent audited annual financial statements of the SIG.	
<p>BY-LAW NO. 15 Constitutional Requirements for National Special Interest Groups</p> <p>(a) The Constitution and By-Laws of Special Interest Groups shall contain provisions for the following matters, which provisions shall conform to the style and wording of the Constitution and By-Laws of the Society.</p> <ul style="list-style-type: none"> i. The name of the Special Interest Group, which shall be in accord with that of the Society. ii. The objects of the Special Interest Group, which shall be in accord with those of the Society. iii. Conditions for membership in the National Special Interest Group. iv. Resignation from a Special Interest Group by a member shall include provision that resignation from the Special Interest Group does not release the individual from their obligations to the Society unless the Chief Staff Officer is informed in writing. v. The Special Interest Group shall fix membership dues and notify the Chief Staff Officer, prior to June 1st each year. vi. The Executive and Board of Directors of the Special Interest Group shall clearly 	<p>BY-LAW NO. 14 Constitutional Requirements for National Special Interest Groups</p> <p>(a) The Constitution and By-Laws of Special Interest Groups shall contain provisions for the following matters, which provisions shall conform to the style and wording of the Constitution and By-Laws of the Society.</p> <ul style="list-style-type: none"> i. The name of the Special Interest Group, which shall be in accord with that of the Society. ii. The objects of the Special Interest Group, which shall be in accord with those of the Society. iii. Conditions for membership in the National Special Interest Group. iv. Resignation from a Special Interest Group by a member shall include provision that resignation from the Special Interest Group does not release the individual from their obligations to the Society unless the Chief Staff Officer is informed in writing. v. The Special Interest Group shall fix membership dues and notify the Chief Staff Officer, prior to June 1st each year. vi. The SIG Executive and Board of 	<p>Change to titles Motion 8</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
<p>be responsible for the financing of Special Interest Group activities and for any debts or obligations incurred by that Special Interest Group.</p> <p>vii. An audited financial statement for the Special Interest Group shall be submitted to the Chief Staff Officer prior to, or as soon after as possible, September 1st of each year.</p> <p>viii. Establishment and amendment of the Constitution and By-Laws of the Special Interest Group must be consistent with the Constitution and By-Laws of the Society.</p> <p>ix. A National Special Interest Group shall hold one or more meetings per year, including an Annual General Meeting which will be held during the April to October period. At the Annual General Meeting, a Treasurer's Report, including an audited financial statement for the Special Interest Group shall be presented and results of the election of the new Executive and Board of Directors of the Special Interest Group shall be announced.</p>	<p>Directors of the Special Interest Group shall clearly be responsible for the financing of Special Interest Group activities and for any debts or obligations incurred by that Special Interest Group.</p> <p>vii. An audited financial statement for the Special Interest Group shall be submitted to the Chief Staff Officer prior to, or as soon after as possible, September 1st of each year.</p> <p>viii. Establishment and amendment of the Constitution and By-Laws of the Special Interest Group must be consistent with the Constitution and By-Laws of the Society.</p> <p>ix. A National Special Interest Group shall hold one or more meetings per year, including an Annual General Meeting which will be held during the April to October period. At the Annual General Meeting, a Treasurer's Report, including an audited financial statement for the Special Interest Group shall be presented and results of the election of the new SIG Executive and Board of Directors of the Special Interest Group shall be announced.</p>	
<p>BY-LAW NO. 15 Constitutional Requirements for National Special Interest Groups</p> <p>(b) The Special Interest Group's Constitution and By-Laws shall be adopted by the affirmative vote of two-thirds of the Members present and eligible to vote at a</p>	<p>BY-LAW NO. 14 Constitutional Requirements for National Special Interest Groups</p> <p>(b) The Special Interest Group's Constitution and By-Laws shall be adopted by the affirmative vote of two-thirds of the members present and eligible to vote at a</p>	<p>Change to title Motion 8 Remove "of the Society" Motion 1</p>

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
properly convened meeting, subject to prior confirmation and acceptance by the National Board of the Society.	properly convened meeting, subject to prior confirmation and acceptance by the CCITP of the Society.	
<p>BY-LAW NO. 15 Constitutional Requirements for National Special Interest Groups</p> <p>(c) The Constitution and By-Laws of a Special Interest Group may be amended only following a proposal of amendment made by the Special Interest Group Board of Directors, by a petition to the Board signed by at least five Members, or by a change to the CIPS National by-laws. The adoption of proposed amendments shall require the affirmative vote of at least two-thirds of the eligible Members voting. Only such amendments shall be made as have been specified in the notice proposing the amendments. Amendments require the approval of the National Board before being implemented or enforced.</p>	<p>BY-LAW NO. 14 Constitutional Requirements for National Special Interest Groups</p> <p>(c) The Constitution and By-Laws of a Special Interest Group may be amended only following a proposal of amendment made by the Special Interest Group Board of Directors, by a petition to the SIG Board of Directors signed by at least five Special Interest Group members, or by a change to the CIPS National by-laws. The adoption of proposed amendments shall require the affirmative vote of at least two-thirds of the eligible members voting. Only such amendments shall be made as have been specified in the notice proposing the amendments. Amendments require the approval of the CCITP before being implemented or enforced.</p>	Change to title Motion 8
<p>BY-LAW NO. 16 Affiliated Societies</p> <p>(a) An Affiliated Society is an organization with which CIPS has a formal agreement of mutual benefit. CIPS shall have no constitutional or legal responsibility to an Affiliated Society outside of a written (electronic or mail) contractual agreement approved by a majority of the National Board.</p>	<p>BY-LAW NO. 15 Affiliated Societies</p> <p>(a) An Affiliated Society is an organization with which CIPS has a formal agreement of mutual benefit. CIPS shall have no constitutional or legal responsibility to an Affiliated Society outside of a written (electronic or mail) contractual agreement approved by a majority of the CCITP.</p>	Change to title Motion 8

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
BY-LAW NO. 16 Affiliated Societies (b) Purposes of Affiliation are: <ul style="list-style-type: none"> o To advance the state of Information Processing in Canada. o To encourage constructive cooperation between societies with common interests. o To support and promote professionalism in Information Processing in Canada. 	BY-LAW NO. 15 Affiliated Societies (b) Purposes of Affiliation are: <ul style="list-style-type: none"> o To advance the state of Information Processing in Canada. o To encourage constructive cooperation between societies with common interests. o To support and promote professionalism in Information Processing in Canada 	No change required
BY-LAW NO. 17 Indemnities to Directors All Directors of the Society and their heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the Society, from and against: (a) All costs, charges and expenses whatsoever that he sustained or incurred in or about any action, suit or proceeding that is brought, commenced or prosecuted against Directors, for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by them, in or about the execution of the duties of their office; and	BY-LAW NO. 16 Indemnities to Directors All Directors of the Society and their heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the Society, from and against: (a) All costs, charges and expenses whatsoever that he sustained or incurred in or about any action, suit or proceeding that is brought, commenced or prosecuted against Directors, for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by them, in or about the execution of the duties of their office; and	No change required
BY-LAW NO. 17 Indemnities to Directors (b) All other costs, charges and expenses that he sustained or incurred in or about or in relation to the affairs thereof; except such costs, charges or expenses as are occasioned by their own wilful neglect or default.	BY-LAW NO. 16 Indemnities to Directors (b) All other costs, charges and expenses that he sustained or incurred in or about or in relation to the affairs thereof; except such costs, charges or expenses as are occasioned by their own wilful neglect or default.	No change required

CURRENT BY-LAWS	PROPOSED BY-LAWS	EXPLANATORY NOTES
BY-LAW NO. 18 Amendments to By-Laws (a) The By-Laws of the Society may be amended or repealed following a formal proposal for amendment made by the National Board or by written (electronic or mail) petition to the National Board signed by at least fifty (50) Regular Members in good standing.	BY-LAW NO. 17 Amendments to By-Laws (a) The By-Laws of the Society may be amended or repealed following a formal proposal for amendment made by the CCITP or by written (electronic or mail) petition to the CCITP signed by at least fifty (50) Fellow or Regular Members in good standing.	Change to title Motion 8 Add Fellows – a former oversight Motion 1
BY-LAW NO. 18 Amendments to By-Laws (b) In accordance with the usual legal procedure, proposals to amend or repeal By-Laws may be approved by a simple majority vote of the National Board , but such amendments shall be valid only until confirmed by a simple majority vote of the Members present at the next Annual General Meeting.	BY-LAW NO. 17 Amendments to By-Laws (b) In accordance with the usual legal procedure, proposals to amend or repeal By-Laws may be approved by a simple majority vote of the CCITP . Such By-Law amendments shall be valid on an interim basis only until the next Annual General Meeting when they must be confirmed by a simple majority vote of the Members present. Alternatively, the By-Law amendments can be confirmed at an earlier Special General Meeting called for that purpose.	Change to title Motion 8 Adjusted to clarify intent Motion 4 Add opportunity to confirm at any General Meeting called for that purpose. Motion 4
BY-LAW NO. 18 Amendments to By-Laws (c) Amendment(s) to the By-Laws confirmed at an Annual General Meeting will be reported upon at the earliest opportunity in the appropriate CIPS publication(s).	BY-LAW NO. 17 Amendments to By-Laws (c) Amendment(s) to the By-Laws confirmed at any General Meeting will be reported upon at the earliest opportunity in the appropriate CIPS publication(s).	Changed to cover the change in clause (b) Motion 4
BY-LAW NO. 18 Amendments to By-Laws (d) The repeal or amendment of By-Laws shall not be enforced or acted upon until the approval of the Minister of Consumer and Corporate Affairs Canada has been obtained.	BY-LAW NO. 17 Amendments to By-Laws (d) The repeal or amendment of By-Laws shall be submitted for review by the Minister of Consumer and Corporate Affairs Canada once approval of the members has been obtained.	Changed to represent the process Changes cannot be submitted to the Minister before they are approved by the members The Minister will not rule on all changes so the focus should be on what is not approved Motion 4

CURRENT BY-LAWS**PROPOSED BY-LAWS****EXPLANATORY NOTES**

	In the event that the Minister of Consumer and Corporate Affairs finds any change unacceptable, such changes will be revoked immediately.	
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CURRENT Terminology

PROPOSED Terminology

EXPLANATORY NOTES

<ul style="list-style-type: none"> • "Affiliate Society" means an IT organization with which the society has entered into agreement for the purposes of its Members applying for and holding the certified Member designation. 		
	<ul style="list-style-type: none"> • "Annual General Meeting" means the annual meeting of the Members. 	
	<ul style="list-style-type: none"> • "Canadian Council of Information Technology Professionals" means the National Board of Directors for the Society. 	This links to the Articles.
	<ul style="list-style-type: none"> • "CCITP" means the Canadian Council of Information Technology Professionals. 	
	<ul style="list-style-type: none"> • "Certification" means demonstrating a prescribed level of knowledge and skill by meeting a set of criteria determined by the Society. 	
	<ul style="list-style-type: none"> • "Chair" means the person selected by the Council to fulfill the office of chair of the Canadian Council of Information Technology Professionals (CCITP). 	
	<ul style="list-style-type: none"> • "Chair of the Executive Council" means the person selected by the Executive Council to lead the Executive Council in all deliberations and to exercise overall governance of executive functions. 	

CURRENT Terminology	PROPOSED Terminology	EXPLANATORY NOTES
<ul style="list-style-type: none"> "Chief Operating Officer" or "Chief Staff Officer" means the senior staff person employed by the Society. 	<ul style="list-style-type: none"> "Chief Staff Officer" means the senior staff person employed by the Society. 	Standardization of term throughout
	<ul style="list-style-type: none"> "CIPS" means the Canadian Information Processing Society. 	
	<ul style="list-style-type: none"> "Council" means the Canadian Council of Information Technology Professionals (CCITP) or the governing body of the Society. 	
	<ul style="list-style-type: none"> "Council Meeting" means a duly called meeting of the Canadian Council of Information Technology Professionals (CCITP). 	
	<ul style="list-style-type: none"> "Council Minute" means the official record of a Council Meeting. 	
	<ul style="list-style-type: none"> "Council of Directors" means the Canadian Council of Information Technology Professionals (CCITP) or the governing body of the Society. 	
<ul style="list-style-type: none"> "Director at Large" means the Member elected by all electoral regions to serve all Members on the CIPS National Board. 	<ul style="list-style-type: none"> "Director" means National Director. 	Renamed as "National Directors"
<ul style="list-style-type: none"> "Executive Committee" means the CIPS Executive Committee. 	<ul style="list-style-type: none"> "Executive Council" means the Executive Committee, the body of Directors and senior staff selected by the Council and Chief Staff Officer to manage the affairs of the Society. 	Renamed and to add clarity to definition

CURRENT Terminology	PROPOSED Terminology	EXPLANATORY NOTES
	<ul style="list-style-type: none"> • "Fellowship Electoral Committee" means the group of Fellows who solicit and consider nominations for the Fellow class. 	
<ul style="list-style-type: none"> • "IT" means information technology. 		
<ul style="list-style-type: none"> • "Member" means an individual who has applied for membership in the Society and whose membership dues remain current. 		
<ul style="list-style-type: none"> • "National" means the federal incorporated Society. 		
<ul style="list-style-type: none"> • "National Board" means the CIPS governing Board of Directors. 		Renamed as the "Council"
	<ul style="list-style-type: none"> • "National Director" means the Member selected by Provincial Societies or the Canadian Council of Information Technology Professionals (CCITP), to serve on the Council. 	
<ul style="list-style-type: none"> • "National Office" means the central administrative office. 	<ul style="list-style-type: none"> • "National Office" means the central administrative office of the Society. 	
	<ul style="list-style-type: none"> • "Nominating Committee" means the group of Members responsible for identifying Members to stand for election to serve on the Council. 	
	<ul style="list-style-type: none"> • "Officers" means elected or paid senior staff holding positions of authority in the Society. 	

CURRENT Terminology	PROPOSED Terminology	EXPLANATORY NOTES
<ul style="list-style-type: none"> "Other Governing Bodies" means the elected officials of IT professional organizations (excluding Affiliate Societies) with which the Society has entered into an agreement to establish a Member partnership. 		
	<ul style="list-style-type: none"> "President" means the chief elected officer of an "Other Governing Body" or a "SIG". 	
<ul style="list-style-type: none"> "Provincial Society/Associations" means the provincially incorporated societies or associations bearing the CIPS name and constituted to manage professional standards in accordance with Provincial laws and with National Standards as defined by the Society. 		
	<ul style="list-style-type: none"> "Re-certification" means demonstrating that the knowledge and skill for "Certification" has been maintained by meeting a set of criteria determined by the Society. 	
<ul style="list-style-type: none"> "Regional Director" means the Member elected by one electoral region to serve the Members of the electoral region on the CIPS Board. 		Renamed "National Directors"
	<ul style="list-style-type: none"> "Seal" means the official corporate legal mark of the Society. 	
	<ul style="list-style-type: none"> "Secretary-Treasurer" means the recording and chief financial officer. 	

CURRENT Terminology	PROPOSED Terminology	EXPLANATORY NOTES
<ul style="list-style-type: none"> • "Section" means the local governing bodies in urban centres bearing the CIPS name and which conform to By-Laws No. 12 (a) and 13. 		Local Section governance no longer required in National By-Laws
	<ul style="list-style-type: none"> • "SIG" means a Special Interest Group. 	
	<ul style="list-style-type: none"> • "SIG Board of Directors" means the elected governing body for a Special Interest Group. 	
	<ul style="list-style-type: none"> • "SIG Executive" means the group of SIG members and/or staff responsible for the management of the SIG. 	
<ul style="list-style-type: none"> • Society means the federally incorporated "Canadian Information Processing Society (CIPS)". 		
	<ul style="list-style-type: none"> • "Special General Meeting" means a meeting of the Members which is in addition to the Annual General Meeting. 	
<ul style="list-style-type: none"> • "Special Interest Group" means an organization separately constituted to serve the interests of a specified area of IT. 		